

**AFRIKA BURNS CREATIVE PROJECTS NPC:
DIRECTOR FACT SHEET - NON-EXECUTIVE DIRECTORS**

THE ORGANISATION

Afrika Burns Creative Projects is a registered Non-Profit Company, and Public Benefit Organisation with Section 18A status. AfrikaBurn's Memorandum of Incorporation (or founding document) sets out, among other things, the organisation's objects:

To advance a culture of creativity: upholding and promoting freedom and diversity of expression, inclusive community building and volunteerism with the aim of fostering positive social change, which:

- Creates a blank canvas to actualise and promote a wide spectrum of arts and culture in South Africa at and through the annual AfrikaBurn and other events;
- Implements developmental, creative social outreach projects that uplift and include the marginalised and underprivileged;
- Innovates and collaborates with local and international partners to foster cultural, skills and knowledge exchange in the AfrikaBurn community, the Burning Man Regional Network and beyond; and
- Implements and supports projects which enrich education, provide bursary support, preserve and regenerate the planet and protect non-human life from abuse and degradation.

THE ROLE OF THE BOARD OF DIRECTORS

The organisation has a two-tiered governance structure consisting of Members; and a Board of Directors, which is majority Non-Executive. The Board has a responsibility to ensure:

- legal, fiduciary and compliance responsibilities under South African law
- sound management of AfrikaBurn's finances
- setting and monitoring of strategic direction for the company, inline with objects
- resources for (solvency) and compliance of operations and public benefit activities
- safeguarding from risk
- programming and policy tangibly moves us towards our shared horizon and vision.

WHAT ARE THE TERMS OF HOLDING A NON-EXECUTIVE DIRECTOR POST?

Non-Executive Directors receive no remuneration for their service – they serve voluntarily.

They are elected for a three-year cycle, subject to the rotation requirement of the Companies Act, and may serve a maximum of three consecutive terms they must ensure they act in alignment with AfrikaBurn's MOI and the legislative frameworks that govern the organisation's activities, and ensure their individual compliance.

During their tenure they must ensure their individual compliance responsibilities (certified IDs, FICA etc) remain current.

Directors are bound by AfrikaBurn's Code of Conduct, the Board Charter and all company policy and procedures, including an annual Board review.

WHAT ARE THE DUTIES OF A NON-EXECUTIVE DIRECTOR?

- **DUTY OF CARE** - discharging duties in good faith, exercising care in all activities related to the role, commitment to participating in the work of the board.

- **DUTY OF INTEGRITY** - acting in the best interests of Afrika Burns Creative Projects NPC, which must at all times supersede individual interest, whether personal or otherwise.
- **DUTY OF SPIRIT** - making decisions in accordance with the mission of the organization, upholding the guiding principles, policies, and processes and to act at all times in a manner consistent with its functions.

REQUIREMENTS FOR CANDIDACY:

In order to be eligible to become a Non-Executive Director, a candidate must meet the following minimum requirements:

- be legally eligible to hold the office of Director under South African Company Law
- have previous Board experience
- be willing and able to commit 20 hours a month in service to Afrika Burns Creative Projects and by extension the AfrikaBurn community, plus the annual Bosberaad (2 days) and AGM
- have attended the annual AfrikaBurn gathering in Tankwa Town
- be familiar with the guiding principles and be able to enact their practical or tangible application.

An ideal Non-Executive Director:

- has demonstrable leadership skills
- demonstrates emotional intelligence and an understanding of the complexities of South African society.
- brings specific and relevant expertise to the Board as outlined in the current call.
- is from an underrepresented demographic group in the AfrikaBurn community

Afrika Burns Creative Projects is committed to building a diverse Board that reflects the inclusive community we strive to be. Candidates from all walks of life, backgrounds, abilities, orientations and interests who meet the minimum requirements are encouraged to apply.

HOW ARE NON-EXECUTIVE DIRECTORS PUT FORWARD FOR ELECTION?

Applications are open all year round, but must be submitted to AfrikaBurn's Members Secretariat by close of business on 15 September 2023. Non-Executive Directors are elected by the Members of Afrika Burns Creative Projects NPC, ordinarily at the AGM at the end of October. Candidates must receive 76% or more of all eligible votes. In the case of there being a greater number of successful candidates than seats, successful candidates are ranked in order according to votes.

WHAT IS THE APPLICATION PROCESS?

If you have the experience and drive to serve the organisation and the community it scaffolds through this vital volunteer role, please submit an expression of interest to memsec@afrikaburn.com by 5pm SAST on the 15 September 2023. This should include:

- Your CV
- Letter of motivation outlining your motivation, experience, and capacity to serve
- Years of participation at the annual AfrikaBurn event in Tankwa Town

Candidates that meet the stated criteria will be invited to interview in September. The outcome of the election will be communicated by the end of October with the new Board members invited to join the Board in November.